



Andy Frain Services
 761 Shoreline Drive
 Aurora, IL 60504
 PH: 630-820-3820 Fax: 630-820-3819

Customer Number: **TBD**
 Job Number: **J03E**

Date of Request:
 Date of Revision:



Work Order and Temporary Services Agreement

Todays Date:
 Customer Name:

Start Date:
 End Date:

Billing Information	Event Information
Client Name: _____ Contact: _____ Address: _____ City, State, Zip: _____ Phone: _____ Alt Phone: _____ Fax: _____ Email: _____	Location(s): _____ City, State, Zip: _____ County of Services: _____ Contact Onsite: _____ Phone: _____ Nature of Event: _____ _____ _____ Event Manager: Patsy Kennedy Event Times: (See Attached Schedule) _____ _____ _____ _____ _____ _____ _____ _____
Payment Terms	
Bill: <input checked="" type="checkbox"/> Terms: Upon Receipt Tax Exempt: <input type="checkbox"/> Tax ID: _____ W-9 Sent: <input type="checkbox"/> Invoice Format: <input checked="" type="checkbox"/> Email <input type="checkbox"/> Mailed <input checked="" type="checkbox"/> Supporting Details Required Make checks payable: Andy Frain Services, Inc Mail Payment to: 761 Shoreline Dr Aurora IL 60504 Attn: Accounts Receivable	

BILLING RATES				
Service Type Description:	Service Type:	Regular Rate	OT Rate	
Licensed Security Guard	LG	\$ 27.50	\$41.25	
Licensed Security Supervisor	LGS	\$ 29.50	\$44.25	

In consideration of Customer's agreement to pay Andy Frain Services ("AFS") the amounts set forth herein, AFS agrees to furnish the personnel as requested by Customer. AFS and Customer agree that AFS' responsibility shall be solely limited to providing security personnel, and that AFS has not been engaged or retained by Customer as a consultant or otherwise to provide advice or an assessment of security or event staffing needs for Customer. AFS shall not be responsible for any decisions or security assessments made by Customer or anyone else, including pertaining to the sufficiency and placement of security personnel. AFS agrees that the services provided pursuant to this Agreement shall be in conformity with practices which are generally current in the security industry, and Customer agrees that AFS does not represent or warrant that the services furnished hereunder will prevent or minimize the likelihood of loss.

It is expressly understood and agreed that AFS is not responsible for performing any maintenance, janitorial or construction services, including but not limited to, elevator or escalator maintenance, light repair, lock or alarm device repair or maintenance, building upkeep, snow removal, or garbage or debris removal or janitorial services. Customer agrees to defend, indemnify and hold AFS harmless from and against any and all claims, demands, liabilities, losses, lawsuits, costs or expenses (including without limitation, attorney's fees and expenses) which are incurred by Customer, AFS or third parties in connection with or incidental to Customer's premises, property or event, or the performance of services by AFS under this Agreement, unless caused by the sole negligence of AFS.

Andy Frain reserves the right to terminate any services which are contemplated hereunder in the event Customer fails to make timely payment as provided herein. **I agree and authorize Andy Frain Services to provide the services with ESTIMATED number of Security and Event Staff at the billing rates shown above. I also agree to pay the ESTIMATED pricing (shown on page 2) as stated under the stated payment terms. If necessary, Andy Frain may bill 15 minutes prior schedule to the start of a shift in order to accommodate the show needs. I also agree to pay for any additional requested service in excess of this estimate. I understand I will also be liable for any applicable sales tax that may be included on my final invoice.**

Andy Frain Signature: _____	Date: _____
Customer Signature: _____	Date: _____

